# Claybanks Township

November 13th, 2023

**MEETING MINUTES**

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, Alice Holsomback and Cheryl Rabe. David Rabe was not present.

1. **Agenda Additions** – no additions

**Minutes**

**(A) Approval of October 9th, 2023 Regular Meeting Minutes**– Pete Shlagor made a motion to approve the October 9th, 2023 regular meeting minutes. Second Cheryl Rabe. All in favor. Motion carried. It was noted by Cheryl Rabe that we need to inquire about stopping TrueStream service to Park for closed season.

**Accounts Payable**

**Aas amendedto approve the May 11n company, not the credit card processing company. month charge is referred to, the b(A)** **Approve November 2023 Payables**– Pete Shlagor made a motion to approve the General Fund payables in the amount of $112,573.88 and the Park Fund payables in the amount of $2,779.35. Second Cheryl Rabe. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Correspondence**- Miscellaneous correspondence was reviewed

**Public Comment-** A resident informed the clerk that she had a friend who was not able to vote at the November special election, despite qualifying. The clerk promised to follow up with the affected resident and the Election Chair and to gather more information about what had happened at the polling place.

**Reports**

1. **Financial** –General Fund $492,483.90; Fire Fund $99,816.55; Road Fund $105,618.37; Cemetery Fund $4,764.55; ARPA Fund $81,548.84; Park Fund $168,002.22; Tax Account $7,410.06. The Park is now closed for reservations during the off season. Tax bills are to the printer.
2. **Zoning** – Issued 2 permits. Getting year-end zoning inspections completed.
3. **Planning Commission-** Next meeting in April.
4. **Clerk-** There were 95 voters in the November Special Election, 43 of which were AV ballots.
5. **Park** – Need to get Porta Jon’s collected for season. Clerk will call to arrange. Pete Shlagor moved to complete the Health Department application for new toilets at the park, for a cost of $300. Second Cheryl Rabe. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
6. **Cemetery** – no report

**Unfinished Business - NONE**

**New Business**

1. **Election Chair Rate** – Alice Holsomback moved to increase the Election Chair hourly rate to $20/HR, as we have recently raised inspector rate to $15/HR. Second Dan Lombard. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Supervisor Comments**- Happy hunting and Thanksgiving!!

Adjournment – 8:00 PM

Respectfully submitted

Alice Holsomback Smith