# Claybanks Township

April 10th, 2023

**MEETING MINUTES**

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, David Rabe, Alice Holsomback and Cheryl Rabe.

1. **Agenda Additions** – (D) Quote KCI Tax Bill (E) Bid for concrete for park building. (F) Reservations for hall.

**Minutes**

**(A) Approval of March 13th, 2023 Regular Meeting Minutes**– David Rabe made a motion to approve the March 13th, 2023 regular meeting minutes. Second Cheryl Rabe. All in favor. Motion carried.

**Accounts Payable**

**Aas amendedto approve the May 11n company, not the credit card processing company. month charge is referred to, the b(A)** **Approve April 2023 Payables**–David Rabe made a motion to approve the General Fund payables in the amount of $41,011.50 and the Park Fund payables in the amount of $256.56. Second Pete Shlagor. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Correspondence**- Miscellaneous correspondence was reviewed, as well as start up procedures for the park from the state.

**Public Comment-** A resident informed the Board they are disputing the results of survey for their property line. Joel Mikkelson proposed an expansion of the park viewing deck, funded by a potential Community Fund grant. Residents voiced frustration with current state of Wilke and Roosevelt roads. All are encouraged to attend Road Commission meetings.

**Reports**

1. **Financial -** General Fund $568,242.33; Fire Fund $133,747.75; Road Fund $133,718.12; Cemetery Fund $4,371.28; ARPA Fund $81,548.84; Park Fund $202,067.48 Tax Account $1,623.32
2. **Zoning** – Issued 2 permits. Special use hearing during planning commission meeting Tuesday. 29 open BOR petitions. 2 Tribunal files.

1. **Planning Commission-** Meeting Tuesday night and again in May
2. **Clerk-** Upcoming special election occurring May 2nd, 2023.
3. **Park** – Some campers made reservations during closed season and need refund. Also, David Rabe made a motion to move forward with applications for available grants for park viewing platform. All in favor. Motion carried.
4. **Cemetery** – Cemetery clean up will be Saturday May 8th @ 9AM. First committee meeting will be scheduled for May.

**Unfinished Business - NONE**

**New Business**

1. **Park Manager Contract –** Pete Shlagor made a motion to approve a Park Manager salary for the 2023 season for $20,000. Second David Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
2. **Part Time Park Help** –Dan Lombard made a motion to hire Lucas Holsomback, at a rate of $13/hr., for seasonal help for 25-30 hours a week. Second David Rabe. Alice Holsomback Smith abstain. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
3. **New Town Hall –** The planner needs a survey done of the Town Hall property. Needs 75 ft distance between well and drain field. Sara can reach out to excellent surveyor A&A. Pete Shlagor talked about the merits of a construction mortgage.
4. **KCI Tax Bill** – Alice Holsomback made a motion to approve pre-postage for tax bills, in the amount of $456.87. Second David Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
5. **Concrete for New Park Building** – Cheryl Rabe made a motion to accept the quote from All Pro Concrete for $4400 for the new building pad at the park. Second David Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
6. **Renting Town Hall** – David Rabe noted 2 upcoming events that might use the Township Hall as venue, for the customary $25 charge.

**Supervisor Comments**- no comments

Adjournment – 8:45 PM

Respectfully submitted

Alice Holsomback Smith