# Claybanks Township

March 13th, 2023

**MEETING MINUTES**

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, Alice Holsomback and Cheryl Rabe. David Rabe was not present.

1. **Agenda Additions** – no additions

**Minutes**

**(A) Approval of February 13th, 2023 Regular Meeting Minutes**– Cheryl Rabe made a motion to approve the February 13th, 2023 regular meeting minutes. Second Pete Shlagor. All in favor. Motion carried.

**Accounts Payable**

**Aas amendedto approve the May 11n company, not the credit card processing company. month charge is referred to, the b(A)** **Approve March 2023 Payables**–Cheryl Rabe made a motion to approve the March General Fund payables in the amount of $20,276.46 and the Park Fund payables in the amount of $256.91. Second Pete Shlagor. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Correspondence**- Miscellaneous correspondence was reviewed.

**Public Comment-** A resident noted a pothole on 48th and Roosevelt.

**Reports**

1. **Financial -** General Fund $570,537.30; Fire Fund $132,665.25; Road Fund $130,715.19; Cemetery Fund $4,371.28; ARPA Fund $81,548.84; Park Fund $191,887.33; Tax Account $49,839.91
2. **Zoning** – Not present. Issued 2 permits
3. **Planning Commission-** No report
4. **Clerk-** The clerk noted the special election scheduled for Muskegon ISD residents this May
5. **Park** – No report. Part time help and Park Manager contract will be discussed at April meeting
6. **Cemetery** – Cleanup for Pine Grove will be scheduled for late April or early May

**Unfinished Business - NONE**

**New Business**

1. **Approve 2023-2024 Budgets for Township and Township Park –** Cheryl Rabe made a motion to approve the 2023-2024 budgets for both the Township and the Township Park. Second Pete Shlagor. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
2. **Appoint Board of Review Alternate** –Alice Holsomback made a motion to appoint Rod Stevens as alternate for the BOR. Second Pete Shlagor. All in favor. Motion carried.
3. **Election Chair Pay Rate –** Noting the lack of recent pay raise for the Election Chair, Alice Holsomback made a motion to pay the Election Chair $17/hr. Second Cheryl Rabe. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Supervisor Comments**- no comments

Adjournment – 7:40 PM

Respectfully submitted

Alice Holsomback Smith