# Claybanks Township

January 9th, 2023

**MEETING MINUTES**

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, David Rabe, Alice Holsomback and Cheryl Rabe.

1. **Agenda Additions** – no additions

**Minutes**

**(A) Approval of December 12th, 2022 Regular Meeting Minutes**– Pete Shlagor noted a correction where he had abstained from a previous vote , which was not reflected in the minutes. Pete Shlagor made a motion to approve the December 12th, 2022 regular meeting minutes with the correction. Second David Rabe. All in favor. Motion carried.

**Accounts Payable**

**Aas amendedto approve the May 11n company, not the credit card processing company. month charge is referred to, the b(A)** **Approve January 2023 Payables**–David Rabe made a motion to approve the January General Fund payables in the amount of $15,159.22 and the Park Fund payables in the amount of $712.47. Second Cheryl Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Correspondence**- Miscellaneous correspondence was reviewed.

**Public Comment-** Residents discussed privatization of Roosevelt Rd and whether there is indeed public access. It was noted that Flower and Roosevelt are almost completely impassable – two of the primary roads in that direction.

**Reports**

1. **Financial -** General Fund $398,710.36; Fire Fund $100,848.31; Road Fund $42,453.74; Cemetery Fund $4,371.28; ARPA Fund $81,548.84; $Park Fund $163,699.45; Tax Account $228,371.82
2. Zoning – Many inspections completed. A yearly list of open inspections was provided.
3. **Planning Commission-** Will probably have first meeting of 2023 in April.
4. **Clerk-** The clerk suggested getting rates for a primary clerk phone through Truestream and eliminating the phone and fax through Frontier. Will get more info.
5. **Park** –Pete Shlagor presented survey results. Residents most desire improvements to bathrooms and beach access. Joel Mikkelson presented a plan for day use portion of the park, including- better access for residents for day use, double the size of overlook deck. Improvements to stairs. Small deck ¾ way down. The Spark grant was discussed. After discussion, members of the Board emphasized bathrooms as the top priority. David Rabe made a motion to table the discussion. Second Cheryl Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor no. Cheryl Rabe yes. Motion carried.
6. **Cemetery** – Will most likely have the first meeting of Cemetery Committee in April

**Unfinished Business - NONE**

**New Business**

1. **Shelby Library Presentation –** not present
2. **Approve Poverty Guidelines 2023** –moved to February meeting. Guidelines not printed in packet.
3. **Approve Check Scanner for Treasurer** – After discussion, Alice Holsomback made a motion to approve the purchase of a check scanner for the Treasurer for roughly $40/month. Second Pete Shlagor. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
4. **Approve Postage Meter for Treasurer** – After discussion, Pete Shlagor made a motion to approve the purchase of a postage meter for the Treasurer for $21.95 for 24 months. Second David Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
5. **Park Advance Reservations** – The clerk confirmed that the Township Park Campground is accepting advance reservations for upcoming seasons.
6. **Park Committee Scope & Direction** – Pete steps down and suggest Joel Mikkelson to chair.

**Supervisor Comments**- no comments

Adjournment – 8:51 PM

Respectfully submitted

Alice Holsomback Smith