

# Claybanks Township

May 9, 2022

## MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Supervisor-Dan Lombard, Trustee-David Rabe, Treasurer-Cheryl Rabe and Trustee-Peter Shlagor. Clerk-Alice Holsomback was not present.

**(A) Agenda Additions** – no additions

### Minutes

**(A) Approval of April 11, 2022 Meeting Minutes** – David Rabe moved, supported by Peter Shlagor to approve the April 11, 2022 meeting minutes. Voice vote, motion carried.

### Accounts Payable

**(A) Approve May 2022 Payables**- David Rabe moved to approve the May General Fund payables in the amount of \$10,887.64 and the Park payables in the amount of \$6,389.74 ( with a note that his General Fund check should not have included \$50 for planning commission of which he is not a member of and should be deducted from his June check), supported by Peter Shlagor. Roll call vote- David Rabe-yes; Dan Lombard-yes; Cheryl Rabe-yes; Peter Shlagor-yes. Motion carried.

### Correspondence

**(A)** A monthly newsletter from the library was received as well as a thank you card from the White Lake Senior Center thanking the township for their donation.

### Public Comment

**(A)** Dan Yost, fire chief from Grant Township, was present and gave a brief report regarding future installation of a dry hydrant for Roosevelt Rd. He also presented the board with a copy of Grant's Fire and Cost Recovery Ordinance as guideline should Claybanks decide to create a Fire and Cost Recovery Ordinance as well. This ordinance would ensure that any excess funds would come back to the township. The board decided to have the attorney review the provided ordinance to see if it was something we would want to enact and if so, how best to re-vamp it to our specific needs.

### Reports

**(A) Financial** – Reconciled balances as of April 30, 2022- General Fund \$489,149.48 (consisting of General Fund operating - \$210,719.69; Fire Fund - \$101,733; Road Improvement Fund - \$130,414.72; Cemetery Fund - \$2,506.85; ARPA Fund - \$40,774.89). Park Fund - \$186,940.27 and Tax Account - \$2,425.65. Treasurer informed board that the first ARPA report was filed with the US Treasury before the April 30, 2022 deadline.

**(B) Zoning Administrator** – Sara reported that assessing/zoning is going well. She issued four permits and is waiting to receive her door tags.

- (C) **Planning Commission** – Art Grumm reported that the commission met on April 12 at 7 p.m. and the attorney attended the meeting. The group discussed a Blight/Junk Ordinance and the attorney drafted a generic ordinance for the commission and the township board to review. The commission expressed concerns regarding grandfathering and residents not knowing that there is an issue. It was suggested that the treasurer add a notice to the newsletter insert that goes out with the summer tax bills informing residents that the township board would like to see undesirable junk be taken care of before it becomes necessary to pass a Blight/Junk Ordinance. Treasurer said this can be done. The next meeting of the Planning Commission will be June 21, 2022.
- (D) **Clerk** – no report available
- (E) **Cemetery** – Cemetery clean-up went well. Carol Royalty will be putting flags up at the cemetery for Memorial Day. Dan mentioned that Sean Smith will be doing the mowing at the cemeteries and Moser will continue to excavate the graves.
- (F) **Park** – Jesse Cisneros gave his report. The opening water test has been done and the nitrates test will be next week. Memorial Day weekend is full and from the looks of the reservations made at this time, it should be a very good year. He mentioned that Peter has been working on the picnic tables and another grounds person for summer would be a big help. The office is now hooked up to Truestream for internet and the VOIP telephone will be implemented through Truestream on May 20<sup>th</sup> utilizing the original park number. Until then, the park has a temporary number of 231-861-1060. Peter Shlagor informed the board that 14 proposals for tree removal were sent out for both the Park and the Cemetery and only two were received. It was decided to postpone this action until fall when the park camping season has passed. The Park Committee also re-visited the Korthase & Sons contract and due to the supply backlog issues, the park committee recommended canceling the current contract. Peter Shlagor moved to cancel the current Korthase & Sons electric bid and re-bid it in the fall, supported by David Rabe. Voice vote, motion carried. It was also mentioned that there is a need for more wood to be brought to the campground for table repair; David Rabe will order the porta-jon for the park; Connie Compagna is working with Oceana County to possibly receive some of the available ARPA funds; the brochure for the park is being updated and the spruce trees that need to be removed could be chipping and used for a base for new or existing trails.

**Unfinished Business** – No unfinished business.

#### **New Business**

- (A) **Reappoint Members to Commissions** – The following were presented to be re-appointed to the Planning Commission (3 yr. term) Jeff Davey, Peter Shlagor and Art Grumm. David Rabe moved, supported by Peter Shlagor to re-appoint these members to the Planning Commission. Voice vote, motion carried. The following were presented to be re-appointed to the Zoning Board of Appeals (3 yr. term) David Rabe, Diane Waruszewski and Rich Kessler. Peter Shlagor moved, supported by David Rabe to re-appoint these members to the Zoning Board of Appeals. Voice vote, motion carried. The following were presented to be re-appointed to the Board of Review, Art Grumm and Jeff Davey. David Rabe moved, supported by Peter Shlagor to re-appoint these members to the Board of Review. Voice vote, motion carried.

**Supervisor Comments** – Dan mentioned that quite a few Claybanks residents attended the road commission meeting and work is progressing on Stony Lake Road. He also reminded attendees of the

next regular board meeting on June 13<sup>th</sup> at 7:30 p.m. and the planning commission meeting on June 21<sup>st</sup> at 7 p.m.

Meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Cheryl Rabe