# Claybanks Township

October 11th, 2021

**MEETING MINUTES**

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, David Rabe, Cheryl Rabe and Alice Holsomback Smith.

1. **Agenda Additions –**UB (A) Park and Cemetery Commissions

**Minutes**

1. **Approval of September 13th, 2021 Regular Meeting Minutes and Truth in Taxation Hearing Minutes**– David Rabe made a motion to approve the September 13th, 2021 regular meeting minutes and Truth in Taxation Hearing minutes. Second Cheryl Rabe. All in favor. Motion carried.

**Accounts Payable**

**Aas amendedto approve the May 11n company, not the credit card processing company. month charge is referred to, the b(A)** **Approve October 2021 Payables** –David Rabe made a motion to approve the General Fund payables in the amount of $209,687.93 and the Park Fund payables in the amount of $5,989.62. Second Pete Shlagor. Alice Holsomback Smith yes. David Rabe yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Correspondence**

1. Miscellaneous correspondence was reviewed.

 **Public Comment-** A resident inquired about the existence of an enforceable junk ordinance for the township and was encouraged by Art Grumm to attend the upcoming Planning Commission meeting where this topic will be discussed.A second resident verified with Supervisor Lombard that letters regarding road work requests had been received.

**Reports**

1. **Financial-** General Fund - $405,826.07; Fire Fund - $114,720.82; Road Improvement - $104,849.98; Park Fund - $155,670.01.
2. **Zoning Administrator**- Performed five inspections. All routine assessing inspections are complete for the year. Noted the need to get new door hangers for assessing.
3. **Cemetery-** It was noted by Art Grumm that Harris Funeral Home has been sold to new owners.
4. **Planning Commission-** The Chair reminded the group of the upcoming meeting on the 12th. Dangerous dog ordinances and junk ordinances will be discussed.
5. **Clerk-** The Clerk informed the Board that the risk assessment insurance audit had gone well and discussed some of the risk mitigation options that had been offered.

**Unfinished Business**

1. **Mowing of the cemeteries and Town Hall –** The Clerk informed the Board of the Cemetery Assistant, Sean Smith’s, offer to mow the cemeteries and Town Hall lawns. Cheryl Rabe made a motion to approve a one-year contract for Sean Smith to mow, in an amount not to exceed $500 per mowing. Second Pete Shlagor. Alice Holsomback Smith yes. David Rabe yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
2. **Establish Park and Cemetery Commissions for Claybanks** – Alice Holsomback made a motion to establish both a Park and Cemetery Commission for Claybanks Township. Second Pete Shlagor. Alice Holsomback Smith yes. David Rabe no. Dan Lombard no. Pete Shlagor no. Cheryl Rabe no. Motion denied for lack of detail.

Alice Holsomback made a motion to establish a Park Commission of up to 7 people and a Cemetery Commission of up to 5 people. Both commissions will require 1 board member and the Park Commission will include the Park Manager. Second Pete Shlagor. Alice Holsomback Smith yes. David Rabe yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**New Business**

1. **Pension Plan Presentation –** Julie Sarto from Executive Wealth Management made a presentation to the Board suggesting the adoption of a Simple Roth IRA as a retirement option to replace the existing annuity with Municipal Retirement Systems. Pete Shlagor made a motion to adopt the Simple IRA with Executive Wealth Management beginning January 1st, 2022. Second Alice Holsomback. Alice Holsomback Smith yes. David Rabe yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
2. **Availability of Par Plan grants for playground equipment** – The clerk suggested looking into Par Plan grants to fund an improved fall surface for the Park playgrounds. It was agreed that she will look into options in coordination with Pete Shlagor.

**Supervisor Comments**- no comments

Adjournment – 8:45 PM

Respectfully submitted

Alice Holsomback Smith