

# Claybanks Township

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September 13th, 2021

## MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, David Rabe, Cheryl Rabe and Alice Holsomback Smith.

**(A) Agenda Additions** –UB (A) Township Pension Plan (B) Park Improvements (bathrooms)

### Minutes

**(B) Approval of August 9th, 2021 Regular Meeting Minutes**– David Rabe made a motion to approve the August 9th, 2021 regular meeting minutes. Second Cheryl Rabe. All in favor. Motion carried.

### Accounts Payable

**(A) Approve September 2021 Payables** – The Clerk noted that the payment to Hallack Contracting for gravel was actually a bill for the park and adjusted the payables accordingly. Cheryl Rabe made a motion to approve the General Fund payables in the amount of \$44,456.99 and the Park Fund payables in the amount of \$8,460.56. Second David Rabe. Alice Holsomback Smith yes. David Rabe yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

### Correspondence

**(A)** Miscellaneous correspondence was reviewed.

**Public Comment-** A resident inquired what was happening in the open lot across from the township park. Dan Lombard explained that the land is not actually township property, as the property line slants. Dan also noted that he had spoken with the Road Commission about the stretch of road between the park and Claybanks Pottery. The Road Commission says it cost significantly more for that section to be completed.

### Reports

**(A) Financial-** General Fund - \$445,747.86; Fire Fund - \$114,720.82; Road Improvement - \$140,744.70; Park Fund - \$161,796.63.

**(B) Zoning Administrator-** Issued 4 permits. Performed 1 inspection. Assessing inspections are picking up. It was also noted that a suspected Airbnb in the township was actually a family gathering.

**(C) Cemetery-** Cemeteries will be mowed this coming weekend. Pete Shlagor noted that there are a couple of trees in Flower Creek Cemetery that are dead and need to be removed. He will reach out to Tree Hugger for a quote to remove. Art Grumm says it has been a challenge getting the landscaping work on Flower Creek quoted. He also noted that a cemetery commission had existed in the past and it might serve the township well to reestablish the commission.

**(D) Planning Commission-** The next meeting will be in October. A resident asked about the potential for a junk ordinance for the Township. The Board noted that a junk ordinance needs to be enforced consistently and evenly, thus making it a challenge. Pete Shlagor volunteered to reach out to other townships that have successful implementation of such an ordinance.

**(E) Clerk-** The clerk informed the group of an upcoming audit of the Township Insurance.

**(F) Park Update** – The Park will be closing next Sunday and the gate will be locked. It was noted that we

potentially will need more gravel in spring. Jesse informed the board that there are problems with several of the electrical boxes and all should be replaced, potentially with increased amperage.

## **Unfinished Business**

- (A) Township Pension Plan** – Pete Shlagor presented the Board with information regarding the “Windfall Provision” which employees should be aware may affect their future social security benefits, should their township social security be instead paid into the Township Annuity. Cheryl Rabe suggested that a broker for a different retirement system be invited to present to the board.
- (B) Park Improvements (bathrooms)** – Pete Shlagor gave an update on the “sweet smelling” toilets he had introduced in the prior meeting and noted that the setup needs more study. It was also suggested that there be improved use for township residents, such as better day use and playground areas and an opportunity for residents to camp for free. Pete also suggested swim rings on beach for rescue.

## **New Business**

- (A) Approve Proposed Millage from Truth-in-Taxation Hearing** - David Rabe made a motion to approve the proposed allocated operating millage of 1.2081, the proposed voted fire millage of .07200 and the proposed voted road millage of 1.9972. Second by Cheryl Rabe. Alice Holsomback Smith yes. David Rabe yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
- (B) Review Planning Commission Ordinance Changes** – David Rabe made a motion to approve the Planning Commission’s proposed ordinance changes. Second Alice Holsomback. Alice Holsomback Smith yes. David Rabe yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

### **ARTICLE 6**

**Amendments were made to the following sections:**

**Section 602A - NUMBER OF AND AREA LIMITATIONS APPLICABLE TO PRIVATE GARAGES - Maximum area size increased from 900 to 1200 square feet**

### **ARTICLE 11**

**Amendments were made to the following sections:**

**Section 1104 - HEIGHT, SETBACK, AREA, AND OTHER REQUIREMENTS – Maximum height of private garage or accessory building increased from 16 to 20 feet**

**ORDINANCE # 2013-1 Fireworks Ordinance – Ordinance is rescinded**

- (A) Park Employees Post Season Additional Wages** Alice Holsomback made a motion to approve an end of season wage adjustment for the Park Manager in the amount of \$3000 and the Park Assistant in the amount of \$800. Second Cheryl Rabe. Alice Holsomback Smith yes. David Rabe yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
- (B) New Township Commissions** – Alice Holsomback Smith suggested that the Township reinstate the Cemetery Commission and create a new commission for the Township Park. There was discussion of how to reach out to find members for the new 5 person commissions. Tabled until next month.

**Supervisor Comments-** no comments

Adjournment – 9:05 PM  
Respectfully submitted

Alice Holsomback Smith

