

Claybanks Township

November 9, 2020
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Rabe and Freye. Dan Lombard was absent with notice.

Agenda Additions – New Business F) Consider Changing Time for Visitors to Leave Park

Minutes

(A) Approval of October 12, 2020 Regular Meeting Minutes - David Rabe made a motion to approve the October 12, 2020 regular meeting minutes. Second by Brenda Eilers. All in favor. Motion carried.

Accounts Payable

(A) Approval of November Payables - Add check #10119 for \$129.00 payable to Cheryl Smith. New general fund total - \$17,936.88. Mary Freye noted that there was a park bill from Swihart's that did not reflect last month's payment and a previous balance of just over \$9.00. She did not issue a check as she wanted to wait for a statement to show all payments made. David Rabe made a motion to pay the general fund payables in the amount of \$17,936.88, which includes the added check, and the park payables in the amount of \$303.60. Second by Brenda Eilers. Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.

Correspondence – Miscellaneous correspondence was reviewed.

Public Comment – None

Reports

(A) Financial – General Fund - \$114,593.35; Fire Fund - \$85,252.64; Road Improvement - \$0.00; Park Fund - \$108,009.03

(B) Zoning Administrator - Issued two permits. The Tax Tribunal hearing is in December. Ms. Bizon spoke with the township attorney about one parcel that is no longer owned by the petitioner. She was provided with a statute and case law to present to the Tribunal. Got a call from Good Morning America. They want to do a story on lakeshore erosion and wanted to know if she wanted to be interviewed and be on TV. Some names and properties were provided to them. They plan to be here on Thursday for filming.

(C) Cemetery - No report.

(D) Planning Commission - Minutes from the October meeting were provided to the board. Some amendments are being considered. Language will be fine tuned at the next scheduled Planning Commission meeting and presented to the board for input before a public hearing is held.

(E) Clerk - There was a 77% voter turnout on Election Day! That is by far the biggest turnout in this Clerk's 16 years working elections. The treasurer advised the clerk about some old outstanding checks that need to be dealt with to clean up the bank reconciliation. Three of these are small paychecks and will need to be re-issued. The township's accountant has been contacted about voiding the other checks.

Unfinished Business

- (A) Snowplowing** - Dan Lombard was going to check with Karl Lemmen about plowing for the township again this year, but he is not here to report. David Rabe made a motion to table this until the December meeting. Second by Mary Freye. All in favor. Motion carried.

New Business

- (A) Park Nitrate Water Samples** - We received a notice for each of the water pumps at the park, stating that nitrate testing for July-September was not done. Mary Freye will call the Health Department and advise them the park is now closed and winterized and see what needs to be done.
- (B) Appoint New Clerk** - No one ran for the Clerk position in the general election, so the board must appoint one. Only one person has expressed interest in the position. Mary Freye made a motion to appoint Alice Holsomback as the clerk. Second by Brenda Eilers. Rabe, yes; Freye, yes; Eilers, yes; Smith, yes. Motion carried. There was a question as to how long the appointment was valid - for the entire four year term, or just until the next general election. The clerk will seek an answer to this question.
- (C) Appoint Board of Review Members** - All members' terms expire in December, 2020. Dick Smith appointed Art Grumm, Jeff Davey and Renae Goralski to the Board of Review. The appointment was seconded by David Rabe. Eilers, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.
- (D) Replace Dan Lombard on Planning Commission** - Dan Lombard is the newly elected Supervisor, and the Supervisor may not serve on the Planning Commission. Newly elected Trustee Peter Shlagor presently serves on the Planning Commission, so he can fill the board representative position. The new board will need to make a non-board appointment at the December meeting to replace Peter.
- (E) Reappoint David Rabe to the Zoning Board of Appeals** - David is the board representative on the Zoning Board of Appeals. He was re-elected to a four year term on the township board at the November General Election and is willing to continue serving on the Zoning Board of Appeals. Brenda Eilers made a motion to reappoint David Rabe to the Zoning Board of Appeals. Second by Mary Freye. All in favor. Motion carried.
- (F) Change Visitor Time to Leave the Park** - After discussion, Mary Freye made a motion to table this until policies can be obtained from area campgrounds. Second by David Rabe. All in favor. Motion carried.

Supervisor Comments - Sugar maples that were supposed to be planted at the park in October just came. Jesse Cisneros was contacted and Joel Mikkelson was shown where to plant them. Joel said they needed deer protection placed around them. Joel advised that he could do it, but it may require about \$300 in materials. David Rabe said Dan Lombard had asked him how to put up the protection, so it may already be done.

Adjournment - 8:08 p.m.

Respectfully submitted

Mary Freye