

# Claybanks Township

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June 8, 2020

## MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

### **Agenda Additions** – Old Business D) Clay Road Repair

#### **Minutes**

- (A) Approval of May 11, 2020 Regular Meeting Minutes** - Dan Lombard made a motion to approve the May 11, 2020 regular meeting minutes. Second by David Rabe. All in favor. Motion carried.
- (B) Approval of May 27, 2020 Special Meeting Minutes** - David Rave made a motion to approve the May 27 special meeting minutes. Second by Brenda Eilers. All in favor. Motion carried.

#### **Accounts Payable**

- (A) Approve June Payables** - Dan Lombard made a motion to pay the general fund payables in the amount of \$13,633.34, the fire fund payables in the amount of \$18,750.00 and the park fund payables in the amount of \$6,224.89. Second by David Rabe. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

**Correspondence** – Miscellaneous correspondence was reviewed.

**Public Comment** – A gentleman stated that on his walks he has noted that there are a lot of ATV's running on the side of the road and onto private property. He wondered if the township had an ordinance allowing them on the side of our roads. He was advised that the township did not adopt an ordinance allowing this and if he sees anything dangerous or some on private property that he knows do not belong there, he can call the sheriff.

#### **Reports**

- (A) Financial** – General Fund - \$289,702.66; Fire Fund - \$104,002.64; Road Improvement - \$128,335.39; Park Fund - \$94,711.23
- (B) Zoning Administrator** - Issued three permits via mail. Has received a large number of phone calls. Inspections will start now that the stay-at-home order has ended. She has put together a list for 200 inspections and will send notices to those property owners. Mrs. Bizon would like to take the township's hot spot with her during the inspections so she can get up to date information as she goes. The board had no problem with that. A Zoning Board of Appeals hearing is being scheduled.
- (C) Cemetery** - It was noted that the cemeteries needed to be mowed again. Mary Freye wondered if we could just schedule mowing twice a month. Some board members felt that as fast as things were growing, that might not be enough. It was decided that Dan Lombard or David Rabe will notify Dick Smith when mowing needs to be done as they live in close proximity to Pine Grove Cemetery and can keep an eye on it. Dick Smith will then call Gary Mosher to schedule mowing.
- (D) Planning Commission** - No report.

- (E) **Park** - Report given by Park Manager, Jesse Cisneros. The park is open for camping. Bathrooms are being cleaned three to four times a day. He would like to purchase a gas powered pressure washer to do a more thorough cleaning. He already has spray disinfectant to use. We will address this under new business. Pavilion reservations were not canceled. There are 12 tables by the pavilion and he will spread those out to encourage social distancing. We need more porta-jons. David Rabe will order three of them. A lot of campers are scheduled to come in this weekend.

#### **Unfinished Business**

- (A) **Liquor Control Certificate of Compliance** - After reviewing the options of how the township enforces liquor control, it was determined the "None of the Above" option was the best answer. Brenda Eilers will complete the certificate and mail it in.
- (B) **Clay Road Repair** - Brenda Eilers was wondering when this work would begin. Dan Lombard stated the road work is tentatively scheduled to begin after July 4. Mary Freye commented that the road will need to be open to the township hall on August 4 for the election.

#### **New Business**

- (A) **Park Bathrooms** - See discussion about a pressure washer to clean the park bathrooms under the park report. Dan Lombard made a motion to purchase a gas powered pressure washer not to exceed \$450.00 in price. Second by David Rabe. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried. Jesse Cisneros will make this purchase using the park debit card.
- (C) **Approve Fire Millage Wording for the November, 2020 Ballot** - The fire protection millage is expiring and a renewal proposal needs to be placed on the November ballot. David Rabe made a motion to approve the following wording to place on the November ballot, "Shall the Township of Claybanks renew the previously voted millage of three quarters (.75) mill (75 cents per \$1,000 of taxable value) for levy within the township for the four year period 2021 through 2024 inclusive for the purpose of providing fire protection services within the Township? It is estimated that this millage will generate in the first year of levy the sum of \$47,032.23." Second by Brenda Eilers. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.
- (D) **Truth-in-Taxation Hearing Date** - The hearing will be held on Monday, July 13, 2020 at 7:00 p.m.

**Supervisor Comments** - None

Adjournment - 8:19 p.m.

Respectfully submitted

Mary Freye