

Claybanks Township

May 11, 2020

MEETING MINUTES

Because of the Stay at Home, Stay Safe order by Governor Whitmer, this meeting was held via Zoom. To comply with the FOIA stipulations handed down by executive order, the link to the meeting and password were posted on the township's webpage, along with the agenda and financial reports that would have been given to the public at a normal meeting. Two guests logged in and joined the meeting remotely from this information, along with the township's Zoning Administrator.

The regular meeting of Claybanks Township via Zoom was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

Agenda Additions – New Business B) Liquor Control Certificate of Compliance; C) Laser Printer for Park; D) Fire Rings for Park

Minutes

(A) Approval of April 13, 2020 Regular Meeting Minutes - David Rabe made a motion to approve the April 13, 2020 regular meeting minutes. Second by Dan Lombard. All in favor. Motion carried.

Accounts Payable

(A) Approve May Payables - Dan Lombard made a motion to pay the general fund payables in the amount of \$7,763.36 and the park fund payables in the amount of \$5,271.63. Second by David Rabe. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.

Correspondence – Miscellaneous correspondence was reviewed.

Public Comment – Dan Lombard thanked Peter Shlagor for his help at the park and Roy Strait for his help cleaning up Pine Grove Cemetery. The board also thanked Dan Lombard for his willingness to do the spring clean up at Pine Grove Cemetery as we had to cancel Cemetery Clean-up Day due to Covid-19.

Reports

(A) Financial – General Fund - \$278,231.36; Fire Fund - \$100,396.26; Road Improvement - \$118,494.45; Park Fund - \$100,032.74

(B) Zoning Administrator - Issued one permit.

(C) Cemetery - Art Grumm said sticks were picked up at Flower Creek Cemetery.

(D) Planning Commission - Report given by Art Grumm. Scheduled Planning Commission meetings will be canceled until they are able to meet in person. The Clerk will note this change on the website.

(E) Park - Report given by Park Manager, Jesse Cisneros. The park looks good and is ready for camping. Jesse thanked Dan Lombard and Peter Shlagor for their help. Water tests have been done and will be due again in June. A protective shield for the office was

made by Stony Lake Depot and is ready to be installed. There are 57 reservations for Memorial Day Weekend.

Unfinished Business

- (A) Planning Commission and Zoning Board of Appeals Appointments** - Steve Jancek is willing to continue to serve on the Planning Commission and Roy Strait is willing to continue to serve on the Zoning Board of Appeals. Supervisor Dick Smith would like to appoint them again. Dan Lombard made a motion to accept the appointment of Steve Jancek to the Planning Commission and Roy Strait to the Zoning Board of Appeals. Second by David Rabe. Freye, yes; Rabe, yes; Smith, yes; Lombard, yes; Eilers, yes. Motion carried.

New Business

- (A) Park - Allow Camping Memorial Day Weekend?** - State Park Campgrounds are not open to camping per Governor Whitmer's order due to Covid-19. The board was unclear on whether this applied to private campgrounds as well. Zoning Administrator, Sara Bizon, advised that local prosecutors are discussing ramifications for private campgrounds that do open, including State Police intervening and possible loss of licensing for the next year. In light of that, the board was in agreement that the campground should not open for camping Memorial Day Weekend. Refunds will need to be issued. Jesse Cisneros will call campers advising them of our not opening. Treasurer Brenda Eilers will issue refunds through the reservation system.
- (B) Liquor Control Certificate of Compliance** - Brenda Eilers stated she had paperwork to be completed and sent in that stated how our liquor laws were enforced. We were not sure how to respond to this as we do not have our own law enforcement and there is nothing in the zoning ordinance addressing this. Brenda Eilers made a motion to table this until the June meeting to allow more time to determine how to fill this document out. Second by David Rabe. All in favor. Motion carried.
- (C) Laser Printer for Park** - The printer in the park office was wearing out at the end of last season and a new one needs to be purchased. It was noted that a multi-function printer that had copying and faxing capabilities would be beneficial. Mary Freye made a motion to purchase a printer for the park office not to exceed \$500. Second by Brenda Eilers. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.
- (D) Fire Rings for the Park** - Some fire rings were taken over the winter months and need to be replaced. The park manager stated we would need six at the most. Dan Lombard made a motion to replace the fire rings at a cost not to exceed \$300.00. Second by David Rabe. Smith, yes; Rabe, yes; Eilers, yes; Lombard, yes; Freye, yes. Motion carried.

Supervisor Comments - None

Adjournment - 8:04 p.m.

Respectfully submitted

Mary Freye