

Claybanks Township

March 16, 2020
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

Agenda Additions – New Business E) Tree Removal

Minutes

- (A) **Approval of February 10, 2020 Regular Meeting Minutes** - Dan Lombard made a motion to approve the February 10, 2020 regular meeting minutes. Second by David Rabe. All in favor. Motion carried.
- (B) **Approval of February 18, 2020 Budget Workshop Minutes** - David Rabe made a motion to approve the February 18, 2020 budget workshop minutes. Second by Benda Eilers. All in favor. Motion carried.

Accounts Payable

- (A) **Approve March Payables** - David Rabe made a motion to pay the general fund payables in the amount of \$12,187.71 and the park fund payables in the amount of \$182.83. Second by Dan Lombard. Smith, yes; Rabe, yes; Eilers, yes; Lombard, yes; Freye, yes. Motion carried.

Correspondence – Miscellaneous correspondence reviewed.

Public Comment – David Rabe said last month we approved renting the hall on September 13. The party would like to change the date to September 12 instead. The board had no objections.

Peter Shlagor said that if the high school kids are looking for community service projects again, the beach is pretty congested and it would be a good thing for them to do. He stated at the last meeting we talked about road repairs and he noted the road commission has been cutting trees. Dan Lombard confirmed the road commission is going to repair a mile of Scenic Drive.

Art Grumm drove down Wilke Road, east of 56th, to 64th and could not get through. He said Dalbkes can't get their mail delivered it is so bad. The road commission came in after dark and dumped a couple of loads of something, not gravel, but it is still not passable. Art would like us to get after the road commission and get something done. Dan Lombard said he would call them.

Reports

- (A) **Financial** – General Fund - \$188,045.07; Fire Fund - \$56,970.41; Road Improvement - \$0.00; Park Fund - \$104,631.30
- (B) **Zoning Administrator** - Absent with notice. Issued four permits and did one land split.
- (C) **Zoning Board of Appeals** - David Rabe read the minutes from the February 25, 2020 hearing. The request for the variance was approved.

(D) Planning Commission – Report given by Art Grumm. They will hold their first of four required meetings in April 7, 2020 at 7:00 p.m.

Unfinished Business

(A) Civil Infraction Ordinance - Approving the Municipal Civil Infraction Ordinance will affect other parts of the Zoning Ordinance. The proposed ordinances were addressed as follows:

1. **Approval of Municipal Civil Infraction Ordinance** - David Rabe made a motion to approve the Municipal Civil Infraction Ordinance. Second by Brenda Eilers. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried. This will be Ordinance #2020-1. A full copy of the Ordinance will be included in the Minute Book.
2. **Approve Ordinance to Amend Section 9 of the Animal Control Ordinance, Section 2 of the Claybanks Township Park Rules and Regulations Ordinance 2005-19, Section 3.2 of the Claybanks Township Mass Gathering Ordinance 2012-1 and Section 2E of the Claybanks Township Fireworks Ordinance 2013-1** - These changes are necessary after the adoption of the Municipal Civil Infraction Ordinance. David Rabe made a motion to approve this ordinance, which will prescribe civil penalties for the violations of the ordinances of Claybanks Township and to repeal ordinances that are inconsistent or in conflict with this ordinance. Second by Mary Freye. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried. This will be Ordinance 2020-2. A full copy of the Ordinance will be included in the Minute Book.
3. **Approve Ordinance to Amend Section 208 (Civil Relief) of the Claybanks Township Zoning Ordinance** - Brenda Eilers made a motion to approve the Ordinance to Amend Section 208. Second by Dan Lombard. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried. This will be Ordinance 2020-3. A full copy of this Ordinance will be included in the Minute Book.

(B) Prohibition of Marihuana Establishment Ordinance - David Rabe made a motion to approve the Prohibition of Marihuana Establishments Ordinance. Second by Dan Lombard. Freye, yes; Rabe, yes; Smith, yes; Lombard, yes; Eilers, yes. Motion carried. This will be Ordinance 2020-4. A full copy of this Ordinance will be included in the Minute Book.

New Business

(A) Approve FY 2020/2021 Budget - David Rabe made a motion to prove the proposed budget for FY 2020/2021. Second by Dan Lombard. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.

(B) Park Manager and Assistant Manager Contracts - We know that Jesse Cisneros would like to come back as the Park Manager, but we are unsure his wife will be able to due to some health concerns. Dick Smith will contact them and we will revisit this at the April meeting. Dan Lombard made a motion to table this until the April meeting. Second by Brenda Eilers. All in favor. Motion carried.

(C) Park Administration Fee - Mary Freye made a motion to take an administration fee of \$3,000 from the Park Fund for the General Fund. Second by Dan Lombard. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

(D) Road Millage - Our road millage expires this year. It will need to be placed on the August ballot in order to continue to obtain these funds to fix our roads. After discussion, it was determined to ask for the same millage for four years instead of two. David Rabe

made a motion to approve the following wording to be placed on the August, 2020 primary ballot:

Shall the limitations on the amount of taxes which may be assessed against all property in Claybanks Township, Oceana County, Michigan for road construction and repairs be not more than 2 mills (\$2.00 on each \$1,000.00 of state tax valuation) for a period of four years, 2020-2024, for the purpose of providing road construction and repairs, and shall the township levy such increases on millage for said purposes, thereby raising in the first year an estimated \$125,466.82?

Second by Brenda Eilers. Freye, yes; Rabe, yes; Smith, yes; Lombard, yes; Eilers, yes. Motion carried.

(E) Tree Removal - The two old oak trees in the township hall parking lot are rotting and need to be removed. Tree Hugger wants \$2,400 to cut them down, chip tops and grind stumps. Jim Atchison Tree Service wants \$3,500. There are two by the catwalk at the park that are totally dead and need to come out. Tree Hugger wants \$1,300 to take them down and Jim Atchison Tree Service wants \$1,000. David Rabe made a motion to hire Tree Huggers to take down the trees at the township hall parking lot for \$2,400 and Jim Atchison Tree Service to take down the two trees at the park for \$1,000. Second by Dan Lombard. Smith, yes; Rabe, yes; Eilers, yes; Lombard, yes; Freye, yes. Motion carried.

Supervisor Comments - None

Adjournment - 8:40 p.m.

Respectfully submitted

Mary Freye