

Claybanks Township

August 12, 2019

MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

Agenda Additions – New Business B) Ragnor Race

Minutes

(A) Approval of July 8, 2019 Regular Meeting Minutes - Dan Lombard made a motion to approve the July 8, 2019 regular meeting minutes. Second by David Rabe. All in favor. Motion carried.

Accounts Payable

(A) Approve August Payables - David Rabe made a motion to approve the general fund payables in the amount of \$8,581.24 and the park fund payables in the amount of \$11,549.67. Second by Dan Lombard. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

Correspondence – Miscellaneous correspondence was reviewed.

Public Comment – Jim Kreigel has property at Scenic Drive and Oriole. He wonders if there are any plans for road improvement by the Pottery House. Supervisor Dick Smith told him that was not in our plans at this time. We will have to see what funds are available in the next fiscal year before determining road improvement plans. Pete Shlagor wondered if we checked with the Road Commission about getting the beach sign discussed in the June minutes made. Dick Smith stated that he called them about getting some missing road signs replaced and getting a price for that sign. He did not hear back so called again last week. He was advised that the Road Commission no longer makes signs in house and they did not have a price yet. Mr. Shlagor said their association would be willing to split the cost with the township. It was then questioned whether there was approval for this sign, or only talked about. Clerk Mary Freye read the June minutes and the board did agree to order and pay for the sign. Dick Smith will call the Road Commission again to follow up on the cost.

Reports

(A) Financial – General Fund - \$226,641.15; Fire Fund - \$75,720.41, Road Improvement Fund - \$0.00; Park Fund - \$104,591.30.

(B) Zoning Administrator – Issued four permits in July. Sent an email to the magistrate about the proposed municipal civil infraction ordinance and citation book. Noted that with the response from the township attorney on the draft review, this will need further discussion. Would like to get an external hard drive to back up the assessing/tax records at least once a month. Would like to take this off premises for safe keeping. Found one at Staples for \$49.99. It was questioned whether this would be big enough and options were offered by audience members. David Rabe made a motion to approve up to \$100.00 to purchase an external hard drive. Second by Brenda Eilers. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.

(C) Planning Commission – Report given by Art Grumm. Art obtained a sample copy of a marijuana ordinance from MTA's website and adapted it to fit the township's needs. This will be presented and discussed at the next Planning Commission meeting. They will also discuss the township attorney recommendations regarding the proposed municipal civil infraction ordinance. (See comments under Old Business (A) Municipal Civil Infraction Ordinance Draft Review.)

(D) Cemetery Committee – Report given by Carol Royalty. There are a lot of sticks on the ground. Carol and Art will walk through and pick up what they can this week. Carol will contact the sexton to hopefully get the cemeteries mowed this week.

(E) Park - Report given by Jesse Cisneros. Three good weeks of camping are coming up. Blowing out the water lines should take place September 19. A small boy fell off a teeter-totter and broke his arm, so Jesse took them out. The hardware will be removed after camping season. He said

that kids have not been playing on the teeter-totters properly and that is how this injury occurred. The jet ski group did not cause any problems this year. The lawn mower needed major repair, however, the deck was not properly put back on. Reeman Farm Equipment was supposed to come back out and take care of it, but to date has not shown up. Dick Smith will call them. With the mower broken, we had someone else mow the grass. Jesse stated that did not go well between the person mowing and campers. Since changing to another internet provider things have been running smoothly. Problems with the reservation system were resolved after a call from Treasurer Brenda Eilers. Jesse did not feel security would be needed for Labor Day Weekend.

Unfinished Business

(A) Municipal Civil Infraction Ordinance - The township attorney reviewed our draft ordinance and sent a letter with his recommendations. Planning Commission Chairman, Art Grumm, pulled up some things from the Municipal League and sent them to Planning Commission members. He said there seemed to be differences of opinion in interpretation of the law. It was suggested that some members of the township board, planning commission and Zoning Administrator, Sara Bizon, meet to the township attorney. The Planning Commission will discuss this at their August 13 meeting and we will proceed from there.

New Business

- (A) Metro Act Right of Way Extension** - Brenda Eilers made a motion to accept the five year extension of the Metro Act Right of Way Agreement. Second by Dan Lombard. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.
- (B) Ragnor Race** - They have requested to go through the township and use the park as a stopping point again this year. It was noted they have never been a problem in the past and always completely clean up after themselves at the park. David Rabe made a motion to allow Ragnor Race to come through the township and use the park again this year. Second by Dan Lombard. Smith, yes; Rabe, yes; Eilers, yes; Lombard, yes; Freye, yes. Motion carried. Brenda Eilers will contact them and let them know their request has been approved. They have provided a certificate of insurance for this event.

Supervisor Comments - None

Adjournment - 8:12 p.m.

Respectfully submitted,

Mary Freye