

Claybanks Township

January 14, 2019
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

Agenda Additions – New Business D) Renew MiDEAL?

Minutes

(A) Approval of December 10, 2018 regular meeting minutes - David Rabe made a motion to approve the December 10, 2018 regular meeting minutes. Second by Dan Lombard. All in favor. Motion carried.

Accounts Payable

(A) Approve January Payables – David Rabe made a motion to approve the fire fund payable in the amount of \$18,000.00; the general fund payables in the amount of \$8,379.84; and the park payables in the amount of \$277.43. Second by Brenda Eilers. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.

Correspondence – We received a letter from the Community Foundation of Oceana County advising us that Flower Creek Cemetery has been named as the income beneficiary of the William W. Moyer Flower Creek Cemetery Fund. The first distribution is expected to be made in 2020. Other miscellaneous correspondence was reviewed.

Public Comment – Tiffany Haight, Shelby Library Director, came to the meeting with the yearly contract for the board to consider. The fee for 2019/20 remains the same at \$1,500.00. Ms. Haight advised that the township usage of the library is up. There are 193 registered cardholders and 3,188 books were checked out last year.

Reports

- (A) Financial** – General Fund - \$174,268.61; Park - \$67,189.96; Fire - \$66,566.86; Road Improvemet - \$10,054.20
- (B) Zoning Administrator** – Report given by Sara Bizon. No permits were issued last month. Twenty permits were issued in 2018. Mrs. Bizon reminded the board she will not be present at the February meeting.
- (C) Planning Commission** – Nothing to report.
- (D) Cemetery Committee** – Nothing to report.

Unfinished Business

(A) Municipal Civil Infraction Ordinance - Sara Bizon spoke with the new magistrate and asked if she would speak with us. The magistrate would like a digital copy of our proposal to review. Since we do not have anything concrete, Sara will check to see what other townships have a Municipal Civil Infraction Ordinance and get a copy for us to work from.

New Business

- (A) Adopt 2019 Poverty Guidelines** - Brenda Eilers made a motion to adopt the 2019 Poverty Guidelines. Second by David Rabe. Freye, yes; Rabe, yes; Smith, yes; Lombard, yes; Eilers, yes. Motion carried. A copy of the guidelines table will be included with the minutes in the minute book.
- (B) Set Date for Budget Workshop** - The board will meet to develop the proposed FY 2019/20 budget on February 21, 2019 at 7:30 p.m.
- (C) Board of Review School** - The Oceana County Chapter of MTA is holding a Board of Review training session on February 12 at a cost of \$15 per person with early registration. David Rabe made a motion to approve \$60.00 to send four people to this training. Second by Dan

Lombard. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.

(D) Renew MiDEAL? - The board reviewed the discounts received when purchasing lawnmowers and the gator for the park and determined it was of benefit to retain this membership. Dan Lombard made a motion to approve \$180 to renew the MiDEAL membership. Second by David Rabe. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.

Supervisor Comments - Fairly large potholes over the new culverts on 48th Avenue have been filled.

Adjournment - 8:12 p.m.

Respectfully submitted,

Mary Freye