

Claybanks Township

June 11, 2018

MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

Agenda Additions – None

Minutes

(A) Approval of May 14, 2018 regular minutes - Dan Lombard made a motion to approve the May 14, 2018 regular meeting minutes. Second by David Rabe. All in favor. Motion carried.

Accounts Payable

(A) Approve June Payables – Add general fund check #9425 to Gary Mosher in the amount of \$600.00 for mowing the cemeteries and town hall. New general fund total - \$8,821.33. David Rabe made a motion to approve the general fund payables in the amount of \$8,821.33, which includes check #9425, and the park fund payables in the amount of \$6,659.52. Second by Brenda Eilers. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

Correspondence – Miscellaneous correspondence was reviewed.

Public Comment – None

Reports

- (A) Financial** – General Fund \$206,326.97; Fire Fund \$81,935.38; Road Improvement Fund \$83,820.20, Park Fund \$75,686.54.
- (B) Zoning Administrator** – Report given by Sara Bizon. Issued two permits. Everything is going well.
- (C) Planning Commission** – Report given by Art Grumm. The Planning Commission will hold a public hearing on the proposed solar energy ordinance on June 19, 2018 at 7:00 p.m.
- (D) Cemetery Committee** – Report given by Carol Royalty. The cemeteries have been mowed and look very nice. Carol filled in the hole that was found at Pine Grove cemetery during clean-up.
- (E) Park** - Report given by Jesse Cisneros. Memorial Day weekend was full. There are a lot of openings for the Fourth of July. Jesse will need someone to run the park for him on August 10 as his granddaughter is getting married. He stated that is a Friday and the park will be full. Brenda Eilers will speak to Jenny Jancek to see if she is interested in helping out. Jesse also stated he would like a utility trailer for hauling leaves, garbage and moving picnic tables. Jesse reported a tree fell in the playground area just before he came to this meeting.

Unfinished Business

- (A) Park Administration Fee** - After a discussion about not taking an administration fee for the general fund in the last fiscal year and the amount of revenue that has been received to date in this fiscal year, David Rabe made a motion to take a \$3,000.00 administration fee from the park fund and deposit it into the general fund. Second by Dan Lombard. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.
- (B) Municipal Civil Infraction Ordinance** - Sara Bizon reported that the court schedules are still very busy and she was unable to set up a time to meet with a judge. She will continue her attempts to set this up.
- (C) Planning Commission Appointments** - Eric McFadden is willing to continue serving on the Planning Commission. He and Mark Kutches will be sworn in prior to the June 19 Planning Commission Public Hearing.
- (D) Assessor Opening** - We did not receive any response to the ads in the Beacon and Herald Journal. We will continue on a month to month basis with Jim Pease.

- (E) Scenic Drive and Webster Road Improvements** - Work has not begun. Dick Smith reported they were waiting for the road crusher to be freed up so they can re-grade the road.
- (F) Maintenance Needs at Pine Grove Cemetery** - After the last board meeting, a few board members walked to the cemetery to look at the trees. Tree Hugger came out and said there were 18-20 trees with dead limbs that needed to be trimmed, but otherwise the trees looked healthy. They said it would be \$2,000.00 to complete this work. Dan Lombard made a motion to hire Tree Hugger to trim the trees for \$2,000.00. Second by David Rabe. Smith, yes; Rabe, yes; Eilers, yes; Lombard, yes; Freye, yes. Motion carried.

New Business

- (A) Utility Trailer for Park** - As noted in the Park report above, a utility trailer has been requested for the park. Dick Smith noted that Reeman Farm Equipment often has a good deal on trailers. Jesse would like one that dumps and said 6' x 8' will work. He would like a board member to check it out. Dick Smith will call Reeman to see what is available. Brenda Eilers made a motion to purchase a 6' x 8' tilt utility trailer not to exceed \$2,000.00. Second by David Rabe. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.
- (B) EPA Seeking Comments on Underground Injection Permit for Ominex Energy** - Papers outlining the project were received in the mail and shared with the board and audience. Dick Smith noted this process is being done at the well on Meinert and Chase roads. Natural gas is separated from the oil and injected back into rock approximately 2,600 feet down. This keeps the oil pressurized. Dick and other board members said it looked pretty straight forward.
- (C) Potluck in the Park** - Brenda Eilers wondered if we wanted to have the township potluck again this year. The board noted it has always been a success. Brenda will get meat prices and go with the best one. She wondered if we wanted a bounce house for the kids again. The date will be August 5. Canopy rental has been \$150 in the past and Brenda would like a check for that in advance so she does not have to pay for it out of pocket and wait to get reimbursed. Brenda made a motion to issue a check for \$150 to Montague Athletic Boosters in the amount of \$150 for canopy rental. Second by Dan Lombard. Freye, yes; Rabe, yes; Smith, yes; Lombard, yes; Eilers, yes. Motion carried.

Supervisor Comments - Dick Smith wondered if anyone noted the brining job done on township roads. They only took one pass down the middle of the Park roads, as well as some in the township. Roosevelt was done on both sides, but it looked like 64th was completely missed. Dan Lombard is following up on this with the road commission and has been in contact with them.

Adjournment - 8:03 p.m.

Respectfully submitted,

Mary Freye