# Claybanks Township

December 11th, 2023

**MEETING MINUTES**

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, Alice Holsomback, David Rabe and Cheryl Rabe.

1. **Agenda Additions** – UB (A) Whiskey Creek Access for First Responders (B) ZBA & PC Appointments; NB (C) Sign Repairs

**Minutes**

**(A) Approval of November 13th, 2023 Regular Meeting Minutes**– Pete Shlagor made a motion to approve the November 13th, 2023 regular meeting minutes. Second Cheryl Rabe. All in favor. Motion carried.

**Accounts Payable**

**Aas amendedto approve the May 11n company, not the credit card processing company. month charge is referred to, the b(A)** **Approve December 2023 Payables**– Cheryl Rabe made a motion to approve the General Fund payables in the amount of $1,141.63 and the Park Fund payables in the amount of $1,730.08. Second Pete Shlagor. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. David Rabe yes. Cheryl Rabe yes. Motion carried.

**Correspondence**- Miscellaneous correspondence was reviewed

**Public Comment-** Residents made some jokes about the state of Roosevelt Rd. There was no formal public comment.

**Reports**

1. **Financial** –General Fund $379,902.28; Fire Fund $99,816.55; Road Fund $5,368.94; Cemetery Fund $4,764.55; ARPA Fund $81,548.84; Park Fund $166,102.21; Tax Account $6,975.54.
2. **Zoning** – Finishing end of year assessments. 1 permit issued. Tentative Jan 8th ZBA meeting. BOR meets tomorrow.
3. **Planning Commission-** Next meeting in April.
4. **Clerk-** State primary is coming up in February. Checking with county about timing for millage renewal.

**(E) Park** – Pete shared progress and photos of the new park overlook. He noted that the donor is interested in donating more wood which could be potentially be put to use excellent use on staircases.

1. **Cemetery** – no report

**Unfinished Business**

1. **Emergency Access at Whiskey Creek –** It was discussed under whose jurisdiction could signage be added to prevent blockage of first responders to surrounding area. There was a general consensus that the Road Commission needed to approve first with the Township’s support.

**New Business**

1. **GIS Maps** –Sara Bizon informed the Board that aerial GIS maps are available to the Township for $1500 and would be of huge assistance in assessing duties. Cheryl Rabe made a motion to purchase the maps for $1500. Second Pete Shlagor. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. David Rabe yes. Cheryl Rabe yes. Motion carried.
2. **ZBA & PC Appointments-** Dan Lombard made a motion to appoint Burt Semelbauer; Jeremy Vanloon and Roy Straight to the Zoning Board of Appeals, and Kevin Lombard to the Planning Commission. Second David Rabe. All in favor. Motion carried.
3. **Signage in Sunset Condominium Association –** Dan Lombard made a motion to replace a broken bracket on street sign with the condo association to reimburse Township. Second David Rabe. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. David Rabe yes. Cheryl Rabe yes. Motion carried.

**Supervisor Comments**- Happy Holidays!

Adjournment – 8:03 PM

Respectfully submitted

Alice Holsomback Smith