# Claybanks Township

February 13th, 2023

**MEETING MINUTES**

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, David Rabe, Alice Holsomback and Cheryl Rabe.

1. **Agenda Additions** – no additions

**Minutes**

**(A) Approval of January 9th, 2023 Regular Meeting Minutes and Special Meeting Minutes**– David Rabe made a motion to approve the January 9th, 2023 regular meeting minutes and special meeting minutes. Second Cheryl Rabe. All in favor. Motion carried.

**Accounts Payable**

**Aas amendedto approve the May 11n company, not the credit card processing company. month charge is referred to, the b(A)** **Approve February 2023 Payables**–It was noted that Dan Lombard was not paid in payables and clerk will issue a check. David Rabe made a motion to approve the January General Fund payables in the amount of $16,290.90 and the Park Fund payables in the amount of $1,346.00. Second Pete Shlagor. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Correspondence**- Miscellaneous correspondence was reviewed.

**Public Comment-** The Board heard a presentation from the fire chief regarding usage of the township donation. Tim Begs, visited from the Board of Commissioners and shared some updates, such as the introduction of a Victims’ Rights Coordinator position for the county prosecutor. A resident sought clarity from Sara Bizon regarding zoning requirements for splitting parcels. Ditch digging on Cleveland Road was discussed. Dan Lombard explained that the Road Commission says they have no money for desired improvements. A resident inquired about the need for a speed sign on the curve on Aurthur Road.

**Reports**

1. **Financial -** General Fund $493,038.44; Fire Fund $119,763.22; Road Fund $94,924.40; Cemetery Fund $4,371.28; ARPA Fund $81,548.84; Park Fund $186,518.75; Tax Account $2,676.90
2. **Zoning** – Finishing up the assessment role and prepping for Board of Review. Property values are increasing and change notices are going out.
3. **Planning Commission-** The four required yearly meetings are scheduled, beginning in April.
4. **Clerk-** The township had a successful audit of the November 2022 election. There is a special election scheduled for Montague Public School residents this May.
5. **Park** – Our Park Manager Jesse will be returning for the season. He will have a part time assistant.
6. **Cemetery** – We will have the first meeting of Cemetery Committee in April. Will also inquire about status of Moyer Grant.

**Unfinished Business - NONE**

**New Business**

1. **Shelby Library Presentation –** A visitor from the Shelby Public Library talked about upcoming library offerings and presented this year’s contract for Claybanks Residential Usage.
2. **Approve Poverty Guidelines 2023** –Alice Holsomback made a motion to approve the Poverty Guidelines for the 2023-2024 fiscal year. Second Cheryl Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
3. **2023 Brine Program –** Dan Lombard made a motion to table Brine Contract discussion. Second Cheryl Rabe. All in favor. Motion carried.
4. **Household Hazardous Waste Program** – David Rabe made a motion to donate $350 to the Oceana County Household Hazardous Waste Program. Second Alice Holsomback. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
5. **Park Administrative Fee** – Pete Shlagor made a motion to charge a $3,000 administrative fee for the Township Park this season. Second David Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.
6. **Schedule Budget Hearing** – The 2023-2024 Budget Hearing will occur at 7PM Monday March 13th, preceding the regular meeting.
7. **DYMO printer –** David Rabe made a motion to spend up to $300 to buy a specialized printer to work with the election software. Second Cheryl Rabe. Alice Holsomback Smith yes. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

**Supervisor Comments**- no comments

Adjournment – 8:16 PM

Respectfully submitted

Alice Holsomback Smith