

Claybanks Township

November 8th, 2021

MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, Cheryl Rabe and Alice Holsomback Smith. David Rabe was not present.

(A) Agenda Additions –NB (D) Snow Ploughing

Minutes

(A) Approval of October 11th, 2021 Regular Meeting Minutes– Pete Shlagor noted that the retirement plan adopted by the township at the previous meeting is called a SIMPLE IRA, rather than a simple Roth IRA. He also suggested that the newly formed township park and cemetery commissions should correctly be called committees. The Board was in agreement. Alice Holsomback Smith made a motion to approve the October 11th, 2021 regular meeting minutes with the above corrections. Second Cheryl Rabe. All in favor. Motion carried.

Accounts Payable

(A) Approve October 2021 Payables –Cheryl Rabe made a motion to approve the General Fund payables in the amount of \$20,493.01 and the Park Fund payables in the amount of \$556.32. Second Pete Shlagor. Alice Holsomback Smith yes. Dan Lombard yes. Pete Shlagor yes. Cheryl Rabe yes. Motion carried.

Correspondence

(A) Miscellaneous correspondence was reviewed.

Public Comment- Time Beggs, our representative for the Oceana County Commissioner, introduced himself and encouraged the Township to reach out to him with any questions or concerns.

Reports

(A) Financial- The treasurer noted that she has created a new Cemetery Fund for the Moyer Grant. General Fund - \$240,494.09; Fire Fund - \$114,720.82; Road Improvement - \$0.00; Cemetery Fund \$2,106.85, Park Fund - \$146,490.93.

(B) Zoning Administrator- Issued 2 permits. Performed 3 inspections. The Board of Review will meet Tues Dec 14th @ 7pm to address errors & omissions and also poverty exemptions and PRE. A hearing is scheduled in March for the resident with the full tax tribunal case. There is hope that an agreement may be reached on values to avoid going to full tribunal.

(C) Planning Commission- The Planning Commission is done for the season. They primarily addressed junk and blight ordinances. There is further research to be performed. This will be the first topic next year.

(D) Clerk- The Clerk informed the Board that the biannual audit by our CPA is going well and the auditor appears to have everything she needs.

Unfinished Business

- (A) **Discuss first meeting dates for newly formed township committees** – Pete Shlagor shared the members of the Park Committee and said he would like to call an organizational meeting in the upcoming month. The clerk informed the group that she is still seeking members for the Cemetery Committee and would probably not have a first meeting until spring.

New Business

- (A) **Bridge Removal Resolution** - Supervisor Lombard gave details on a resolution that provides state funding to remove and not replace a close, deteriorating bridge in the township. Oceana County is asking for a township resolution to accept the state money to remove the bridge. Alice Holsomback Smith made a motion to adopt the Critical Bridge Removal Resolution to remove the indicated bridge over Flower Creek with the understanding that it will not be replaced. Second Pete Shlagor. Pete Shlagor yes. Cheryl Rabe yes. Dan Lombard yes. Alice Holsomback yes. The resolution was declared adopted by Supervisor Lombard.
- (B) **Adoption of the Brownfield Resolution** – Sara Bizon introduced the Brownfield Development Authority Resolution and noted that if the Township decides to adopt the resolution, services will be made available to township property owners for remediation of blighted properties. She urged the Board to review the resolution and noted that the Brownwater Authority has an upcoming public meeting in Hart.
- (C) **Park Survey** – Pete Shlagor offered several options for a Park survey and will get more information from the Department of Health as to what services they may offer.
- (D) **Snow plowing** - Dan Lombard will check in with Karl Lemmon who plowed last year and see if he can perform the job this season.
- (E) **Tree trimming for cemeteries** - Pete Shlagor presented a quote from Tree Hugger suggesting trees and stumps to be removed in both township cemeteries. After discussion, it was decided that the quote would be passed onto the newly formed Cemetery Committee to make a final decision which will then be reviewed by the Board.

Supervisor Comments- Supervisor Lombard noted that he has received a multitude of letters regarding the state of the roads at Webster Road and Scenic Drive. He has responded to these emails by mail and is working with Road Commission.

Adjournment – 8:33 PM
Respectfully submitted

Alice Holsomback Smith