

# Claybanks Township

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March 8th, 2021

## MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, David Rabe, Pete Shlagor, Cheryl Rabe and Alice Holsomback Smith.

**Agenda Additions** - No Agenda additions were offered.

### Minutes

- (A) **Approval of February 8th, 2021 Regular Meeting Minutes and Budget Workshop Minutes** - David Rabe made a motion to approve the February 8th, 2021 Regular Meeting Minutes and Budget Workshop Minutes. Second by Cheryl Rabe. All in favor. Motion carried.

### Accounts Payable

- (A) **Approval of March 2021 Payables** –Cheryl Rabe made a motion to pay the general fund payables, in the amount of \$10,538.84 and the park payables in the amount of \$765.93. Second by Alice Holsomback Smith. David Rabe yes. Pete Shlagor yes. Dan Lombard yes. Alice Holsomback Smith yes. Cheryl Rabe yes. Motion carried.

### Correspondence

- (A) Miscellaneous correspondence was reviewed. The clerk gave an update on Trustream broadband correspondence and it was noted by David Rabe that there may be a grant in Claybanks that may speed up the Township's access to the new fiber-optic lines.

**Public Comment-** None

### Reports

- (A) **Financial-** General Fund - \$432,314.48; Fire Fund - \$127,433.35; Road Improvement - \$123,997.70; Park Fund - \$137,326.71.  
(B) **Zoning Administrator-** no report  
(C) **Cemetery-** no report  
(D) **Planning Commission-** no report  
(E) **Clerk-** The clerk introduced her new deputy, Jennifer Currier to the Board. She also updated the Board that the F-65 for the Township had been filed by the CPA.

**Unfinished Business – NONE**

## **New Business**

- (A) **Brining Contract** – Dan Lombard noted that he would like to table this topic until he can take a look at a third quote for the brine contract. David Rabe made a motion to table. Second Pete Shlagor. All in favor. Motion carried.
- (B) **Review quote for new clerk laptop** – Alice Holsomback Smith described the necessity of a more modern laptop for clerk functions and gave a quote for an appropriate model. David Rabe made a motion to allow the clerk to spend up to \$600 on a new laptop. Second Cheryl Rabe. Dan Lombard yes. David Rabe yes. Pete Shlagor yes. Alice Holsomback Smith yes. Cheryl Rabe yes. Motion carried.
- (C) **Review option for claybankstownship.org accounts** – Alice Holsomback Smith gave the board information about the claybankstownship.org domain for township emails and noted that the Assessor Sara Bizon will be using a new .org account. She noted that the .org accounts are available to all board members, should they choose to use one.
- (D) **Set date and time for Session 2 of Budget Workshop** – After discussion, the Board agreed to set a second Budget Workshop for March 11<sup>th</sup> at 7PM to facilitate additional discussion of the upcoming 2021-2022 fiscal year budget.

**Supervisor Comments-** No additional comments

Adjournment - 8:10 PM

Respectfully submitted

Alice Holsomback Smith