

# Claybanks Township

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September 14, 2020  
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

**Agenda Additions** – New Business C) Designated Assessor of Record

## Minutes

**(A) Approval of August 14, 2020 Regular Meeting Minutes** - David Rabe made a motion to approve the August 14, 2020 regular meeting minutes. Second by Dan Lombard. All in favor. Motion carried.

## Accounts Payable

**(A) Approve September Payables** - Missed paying the assessor her salary. Will pay as an interim payable and approve at the October regular meeting, along with the resulting payroll tax liabilities. Dan Lombard made a motion to approve the general fund payables in the amount of \$6,220.45 and the Park payables in the amount of \$6,645.36. Second by David Rabe. Smith, yes; Rabe, yes; Eilers, yes; Lombard, yes; Freye, yes. Motion carried.

**Correspondence** – Miscellaneous correspondence was reviewed.

**Public Comment** – Joel Mikkelsen thanked the long-serving board members for their service. He stated on the November ballot proposals we will see something related to the Michigan Natural Resources Trust Fund. Mr. Mikkelsen explained this proposal, stating it will ultimately allow more funds to be spent on development and he encourages everyone to vote yes.

Alice Holsomback introduced herself to the board and audience. She is interested in running as a write-in for the Clerk's office on the November ballot. Alice worked on the August election and is excited to serve her community.

Cheryl Rabe is running for Township Treasurer and introduced herself to the board and audience. Cheryl has been treasurer for the City of Hart and Colfax Township.

David Rabe said the Wentzloff rental of the town hall was canceled due to Covid-19.

## Reports

**(A) Financial** – General Fund - \$116,788.60; Fire Fund - \$85,252.64; Road Improvement - \$0.00; Park Fund - \$121,438.85

**(B) Zoning Administrator** - Issued two permits, made one land split and completed two inspections. She also responded to two tax tribunal cases. We should get hearing dates in October or November. Mrs. Bizon would like to purchase magnetic signs to place on her car when she is doing inspections. The board saw no problem with that.

**(C) Cemetery** - Report given by Carol Royalty. Carol got all the flags picked up, along with a lot of sticks. States the water can be turned off at any time.

**(D) Planning Commission** - Might meet in October if things don't go backwards with Covid-19.

**(E) Park** - Report given by Park Manager, Jesse Cisneros. Jesse thanked the board for a wonderful year. The park is officially closed. He stated a census worker visited the park and slipped on the ramp, but did not get hurt. He wanted all the names of people camping in the campground. He was told we cannot give out that information and that the park was closing on September 14. More census workers came out today to see if anyone was there camping. Porta-potties will come out this week and the lawnmower can be picked up for storage at any time.

### **Unfinished Business**

None

### **New Business**

**(A) Park Employees Post Season Additional Wages** - David Rabe made a motion to give Jesse Cisneros \$3,000 for an end of season wage adjustment. Second by Dan Lombard Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried. Dan Lombard made a motion to give the park part time helper \$500 for an end of season wage adjustment. Second by David Rabe. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.

**(B) 2021 Camping Rates** - Dan Lombard looked at camping rates for White River Campground (\$48/night), Lucky Lake (\$40/night) and Holiday Camping (37/night plus \$6 for any extra campers). The campgrounds all have showers available, which we don't have available at this time. Our rate is \$25 per night with full electric. After a discussion, Mary Freye made a motion to increase the 2021 rate to \$30/night. Second by David Rabe. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

**(C) Designated Assessor of Record** - Because of changes to state assessing, we need to have an assessor of record. The County sent a letter to townships asking for approval to appoint the current Equalization Director as his own entity to be the Oceana County Assessor of Record. They did not get enough support to enact this on their own. They are now asking for a vote of each township to approve or reject this proposal. Our township assessor explained that if AMAR is failed and no corrective action plan is approved, the assessor of record would take over for a period of time. After two to three years a township can apply to take it back. She is suggesting we request the proposal for a qualified individual. David Rabe made a motion to choose the option "to release a Request for Proposal to qualified individuals seeking proposals for someone to serve as the assessor of record." Second by Brenda Eilers. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.

**Supervisor Comments** - The County Road Commission was called a week or two ago to see if we were going to get stripes on 48th and Webster. Dan Lombard stated he would follow up on this. Dan also stated the road commission was going to do an extra wide stripe of brine on a few roads.

Adjournment - 8:25 p.m.

Respectfully submitted

Mary Freye