

Claybanks Township

January 13, 2020
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

Agenda Additions – None

Minutes

(A) Approval of December 9, 2019 Regular Meeting Minutes - Correction under Accounts Payable: David Rabe was mistakenly included in the vote. He was not present and his name should be removed. Brenda Eilers made a motion to approve the December 9, 2019 regular meeting minutes as amended. Second by Dan Lombard. All in favor. Motion carried.

Accounts Payable

(A) Approve January Payables - Add general fund check #9870 payable to Deerpath Web Design in the amount of \$188.99. New general fund total: \$8,457.46. David Rabe made a motion to pay the general fund payables in the amount of \$8,457.46, which includes check #9870, and the park fund payables in the amount of \$183.14. Second by Dan Lombard. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

Correspondence – Miscellaneous correspondence was reviewed. We received a letter inviting us to a planning seminar hosted by Laketon Township in Muskegon. After reviewing the details, it was determined no one would attend.

Public Comment – Tiffani Collins from the Shelby Public Library hand delivered the FY 20/21 library contract. She also said that the Oceana Herald Journal has been digitized and that everything from 1886-2005 is now available through the library's website. The library will also be helping with the Census. If anyone does not have a home computer they can use one at the library. They will also be able to assist a little bit.

Reports

(A) Financial – General Fund - \$190,161.65; Fire Fund - \$56,970.41, Road Improvement Fund - \$0.00; Park Fund - \$86,864.06.

(B) Zoning Administrator – Issued one permit. Twenty-two permits were issued in 2019, which was a number very similar to 2018. She also stated there will be Board of Review training at Golden Township. The cost is \$20 per person.

(C) Planning Commission – Report given by Art Grumm. Something came up today that Art felt the Planning Commission may want to look at. His son wanted to build a utility building on his 25 acres. Present zoning limits the size to 1,200 square feet. Art felt it makes sense that if someone has a large tract of land they should be able to build a bigger building. They will begin meeting in the spring.

Unfinished Business

(A) Civil Infraction Ordinance - Recommendations were received from Township Attorney Brian Monton and were reviewed. Much discussion took place on whether or not to establish a Municipal Civil Infraction Ordinance Bureau. It was ultimately agreed that

this was not necessary for a township of our size. There was also discussion on whether or not to make Oceana County Sheriff Deputies authorized township officials, as recommended. Mary Freye made a motion to not establish a Municipal Civil Infraction Ordinance Bureau and to accept all other suggestions made by Mr. Monton, and to have Mr. Monton amend the draft ordinance to include his suggested language. Second by Brenda Eilers. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.

New Business

(A) March, 2020 Meeting Night Before Election - Can We Move the Date? - Mary Freye requested that we change the date of the March 9, 2020 regular meeting as it is the night before the election and the town hall will be all set up for the election. She did check in the MTA handbook and it is possible to move the date with proper posting at the town hall. David Rabe made a motion to move the March 9, 2020 regular meeting to March 16, 2020. Second by Brenda Eilers. All in favor. Motion carried.

(B) MI Deal Renewal - David Rabe made a motion to renew the MI Deal membership for \$180.00 and pay by electronic check. Second by Dan Lombard. Freye, yes; Rabe, yes; Smith, yes; Lombard, yes; Eilers, yes. Motion carried.

(C) Adopt Poverty Guidelines for 2020 - Mary Freye made a motion to adopt the Poverty Guidelines for 2020. Second by David Rabe. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

(D) MI Association of Planning Workshops - A brochure was received in the mail with information on a Master Plan seminar. After review by Planning Commission Chairman Art Grumm, it was decided to not go this year.

(E) Ragnor Race - An email was received by Brenda Eilers asking permission to use the park for a stopping point of their race this year. It was noted that they have been using the park for the last few years and there have not been any problems. They will provide certificates of insurance, as before. David Rabe made a motion to allow Ragnor Race to use the park as a stopping point again this year. Second by Dan Lombard. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.

(F) Set Budget Workshop Date - February 18, 2020 at 7:00 p.m.

Supervisor Comments - None

Adjournment - 8:52 p.m.

Respectfully submitted

Mary Freye