

Claybanks Township

December 9, 2019
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, and Freye. Rabe absent with notice.

Agenda Additions – None

Minutes

(A) Approval of November 11, 2019 Regular Meeting Minutes - Dan Lombard made a motion to approve the November 11, 2019 regular meeting minutes. Second by Brenda Eilers. All in favor. Motion carried.

Accounts Payable

(A) Approve December Payables - Dan Lombard made a motion to pay the general fund payables in the amount of \$7,496.29, the park fund payables in the amount of \$467.65, and the fire fund payables in the amount of \$18,750.00. Second by Brenda Eilers. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

Correspondence – Miscellaneous correspondence was reviewed.

Public Comment – None

Reports

(A) Financial – General Fund - \$197,941.88; Fire Fund - \$75,720.41, Road Improvement Fund - \$0.00; Park Fund - \$87,364.26.

(B) Zoning Administrator – Issued one permit. She noted in her assessor role, she has made approximately 175 assessing calls.

(C) Planning Commission – Report given by Art Grumm. The last meeting for 2019 has been held. They will start up again in 2020, unless we have some problems.

Unfinished Business

(A) Civil Infraction Ordinance - A draft ordinance was received from the Planning Commission. Mary Freye stated she would like to have the new township attorney review it before it is approved. Dan Lombard made a motion to table this until the January meeting. Second by Brenda Eilers. All in favor. Motion carried.

(B) Prohibition of Marijuana Establishments Ordinance - It was agreed that we would like the new township attorney to review this prior to approving. Dan Lombard made a motion to table the Prohibition of Marijuana Establishments Ordinance until the January, 2020 meeting. Second by Brenda Eilers. All in favor. Motion carried.

(C) Assessor Contract Renewal - There were items Sara Bizon wanted to be sure were included in the three year contract that was offered to her. She was reassured they were already part of the contract. She is in agreement to signing the offered three year contract. The board agreed the new pay rate is retroactive to the contract date and will be included in her January check.

(D) Township Attorney - Supervisor Dick Smith contacted Brian Monton to see if he would be interested in being our township's attorney. A Contract for Legal Services was received by Mr. Monton and reviewed by the board. Brenda Eilers made a motion to

hire Brian Monton as the township's attorney. Second by Mary Freye. Eilers, yes; Lombard, yes; Smith, yes; Freye, yes. Motion carried.

(E) Election Source Warranty Offer - Mary Freye contacted Election Source to confirm the amount we would pre-pay for the portion of the election equipment warranty the township will be responsible for. We would pay \$385.00 from March, 2020 through March, 2027. Mary Freye made a motion to sign up for Election Source-Dominion Additional Five Year Service and Support Contract Optional Early Reduced Payment Plan. Second by Brenda Eilers. Lombard, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.

New Business - None

Supervisor Comments - A Fruitvale Road sign was found in the ditch on Winston Road.

Adjournment - 7:54 p.m.

Respectfully submitted

Mary Freye