

Claybanks Township

April 8, 2019

MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Eilers, Lombard, Rabe and Freye.

Agenda Additions – Accounts Payable: Add reimbursements for Dan Lombard and payment to Reeman Farm Equipment

Minutes

- (A) **Approval of March 11, 2019 Budget Hearing Minutes** - David Rabe made a motion to approve the March 11, 2019 budget hearing minutes. Second by Brenda Eilers. All in favor. Motion carried.
- (B) **Approval of March 11, 2019 Regular Meeting Minutes** - Dan Lombard made a motion to approve the March 11, 2019 regular meeting minutes. Second by David Rabe. All in favor. Motion carried.

Accounts Payable

- (A) **Approve April Payables** - Add Park Check #2604 for \$40.01 payable to Verizon. New park payables total: \$3,298.93. Dan Lombard made a motion to pay the general fund payables in the amount of \$14,449.79 and the park payables in the amount of \$3,298.93. Second by Brenda Eilers. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.
- (B) **Approve Lombard Reimbursement and Reeman Farm Equipment bill** – These bills were turned in at this board meeting and are not included in the payables above. Brenda Eilers made a motion to reimburse Dan Lombard \$123.39 for park mower maintenance and pay the Reeman Farm Equipment bill in the amount of \$46.29. Second by David Rabe. Freye, yes; Rabe, yes; Smith, yes; Lombard, yes; Eilers, yes. Motion carried.

Correspondence – Miscellaneous correspondence was reviewed.

Public Comment – There is a tree on the curve by the town hall that looks like it is going to fall into the roadway and it was questioned when this would be dealt with. The tree is on private property. Dick Smith will contact the property owner to see what can be done.

Reports

- (A) **Financial** – General Fund - \$273,672.67; Park - \$87,744.36; Fire - \$91,536.04; Road Improvement - \$127,287.95
- (B) **Zoning Administrator** – Report given by Sara Bizon. Issued one permit. She is receiving more phone calls now that spring has arrived.
- (C) **Planning Commission** – Report given by Art Grumm. Art reported that he received the information Sara Bizon got from the magistrate. This included a form the magistrate said needs to be completed. It contains a lot of personal information on the property owner and Art is wondering how we would get that information. The Planning Commission is meeting April 9 and will look at the steps needed to take in this process.
- (D) **Cemetery Committee** – Cemetery Clean-up Day is April 27 from around 8:00 a.m. to noon. Rain date is May 4. Carol Royalty is trying to get high school kids lined up to help again this year.

Unfinished Business

- (A) **Municipal Civil Infraction Ordinance** - Covered under Planning Commission report.
- (B) **Park Manager and Assistant Manager Contracts** - Jesse and Carol Cisneros have signed contracts for this season.

(C) Grant Fire Protection Agreement - Dick Smith spoke with Bill Wagner, Grant Township Clerk, and one other board member. They will accept our \$1,500 budgeted increase and issue a new contract.

(D) Stony Lake Road - Dick Smith spoke with Mark Timmer of the Oceana County Road Commission about making a contribution to help Benona Township with repairing Stony Lake Road from the stop sign to the S-curve. Part of this is in our township. After a discussion, Dan Lombard made a motion to take \$20,000 from the rollover of last year's general fund balance to help Benona Township repair Stony Lake Road. Second by David Rabe. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried.

New Business

(A) White Lake Senior Center Support - They are asking the township to support them again this year. It was noted that some of our Senior Citizens use the services of White Lake Senior Center and we have supported them with a modest amount in the past. David Rabe made a motion to pay White Lake Senior Center \$250. Second by Brenda Eilers. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.

(B) Household Hazardous Waste Program - They are requesting \$300 from the township so that our citizens can use this service in August. Dan Lombard made a motion to approve \$300 for the Household Hazardous Waste Program. Second by David Rabe. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

(C) New Water Test Requirements for the Park - The new requirements were reviewed. David Rabe will contact a licensed well driller and get paperwork to them so that we can comply with the new requirements and open the park on time.

Supervisor Comments - Shelby Schools were contacted about their Pride Day and they will be helping to clean up the park and beach again this year.

Adjournment - 8:20 p.m.

Respectfully submitted,

Mary Freye