

Claybanks Township

February 12, 2018
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Freye, Eilers, Lombard and Rabe.

Agenda Additions - New Business C) Road Brining; D) Furnace

Minutes

(A) Approval of January 8, 2018 regular meeting minutes - Dan Lombard made a motion to approve the January 8, 2018 regular meeting minutes. Second by Brenda Eilers. All in favor. Motion carried.

Accounts Payable

(A) Approve February Payables - Dan Lombard made a motion to pay the general fund payables in the amount of \$7,111.55 and the park fund payables in the amount of \$197.29. Second by David Rabe. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

Correspondence – Miscellaneous correspondence was reviewed.

Public Comment – Tiffany Haight, Director of Shelby Library, was present to ask the township board to renew their library service contract for another year. She supplied a copy of the annual report that is filed with the State.

Peter Shlagor passed around sheets from the Oceana County Conservation District with information and order forms for their annual tree sale. He stated the park manager said we needed some trees replaced this year and suggested the kids from Shelby High School could plant them. Orders are due March 23 with an April 21 pickup.

Wes Hunter asked about the vote last month opting out of a medical marijuana ordinance. The board confirm that they will not be adopting a medical marijuana ordinance.

Reports

(A) Financial – General Fund \$192,615.11; Fire Fund \$40,184.19; Road Improvement Fund \$18,820.20, Park Fund \$59,640.37.

(B) Zoning Administrator – Report given by John Muchna. Issued one permit.

(C) Planning Commission - Nothing to report, per Art Grumm.

(D) Cemetery Committee - No report given.

Unfinished Business

(A) Municipal Civil Infraction Draft Ordinance - Questions were asked of Planning Commission Chairman, Art Grumm. Dick Smith would like to add a Zoning Enforcement Officer to deal with delivering citations. He talked to Grant Township about their citation delivery and effectiveness and they said it is working fine. The board was in agreement that we should talk to the judge who would handle these cases to see what he would want to see in an ordinance, then send the draft to our attorney for wording. Dan Lombard made a motion to table this until April, when we can speak with a judge. Second by David Rabe. All in favor. Motion carried.

(B) Solar Energy Farm Draft Ordinance - The board reviewed the draft ordinance and had the following items for the Planning Commission to review: 1) Questioned setbacks in 6a vs. 7c 2) What constitutes a large photovoltaic solar farm 3) Most of this seems to be pertaining to

on the ground systems - what about systems on storage or farm buildings. Mary Freye will send Art Grumm this list for the Planning Commission to review.

- (C) **Website Update** - The new website is now live. There will be a learning curve for the clerk and treasurer as this is all new software. Once it is learned, we should be able to keep it up to date ourselves and not have to rely on the web designer for changes. Minutes for the last year are also archived. As requested, the public survey is now able to be accessed on the website.
- (D) **ZBA Appointments** - Reggie Smith declined serving again. Dianne Waruszewski has offered to serve. Dick Smith appointed Rick Kessler, Peter Shlagor, Dianne Waruszewski to new terms on the Zoning Board of Appeals. All in favor by roll call vote.

New Business

- (A) **Zoning Administrator Job Opening - Review Applicant Resume** - Lynn Kroll submitted an application for the job opening. He is the Zoning Administrator for Grant Township and the Building Inspector for White River Township. His cover letter and resume were well done. Dick Smith met with him at his home and explained job requirements and what it pays. Mr. Kroll was present at this meeting. He did state he did not want to be the Zoning Enforcement Officer. He stated Grant Township hired a trustee for this job. The board will put a written proposal together for Mr. Kroll at the budget workshop and send it to him for his review.
- (B) **Property Schedule Review for Insurance** - The board reviewed the property schedule. We will leave the values as they are, knowing the insurance company will increase them by 3%.
- (C) **Road Brining** - Dan Lombard attended the Road Commission meeting where brining options were discussed. He stated we will not be able to use our match money if we use D&B Brining. Their cost is \$780/mile and we have 27 miles of brined road. It would cost the township \$21,060 for two brinings. If we use Michigan Chloride it would cost us \$13,500 for two brinings, less our match money of \$9,010. The other option is Great Lakes Chloride, which is a 38% chloride solution. Supervisors at the meeting said it did not last. Dan Lombard made a motion to use Michigan Chloride for brining this year. Second by David Rabe. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried. Dan Lombard will complete the paperwork and submit it to the Road Commission.
- (D) **Furnace at Town Hall** - Dick Smith said the Orkin man came in and noted the toilet was frozen over. He called Dick Smith, who came to the town hall. The thermostat was blank and the furnace was not running. Two pipes froze and broke. The telephone line from the road was out so the furnace auto alert system could not notify David Rabe. The pipes and phone line have been repaired.

Supervisor Comments - Dick Smith has to check the date of the March 5 Board of Review. He received an email from Assessor Jim Pease, which stated it was March 6. He will confirm the date and let Mary Freye know so she can update the website.

Adjournment - 8:44 p.m.

Respectfully submitted,

Mary A. Freye, Clerk